**MEDFORD IRRIGATION DISTRICT**

**Regular Board Meeting Minutes**

**February 12th, 2025 @ 1:30 pm**

Present: Matt Borman, Tom Brookins, Sean Naumes, Dennis O’Donoghue, Joe Demaggio, and Jack Friend: Manager/Secretary

**Call meeting to order:** Chairman Borman called the meeting to order at 1:27 p.m.

**Minutes:** The organizational meeting minutes on January 8th, 2025, were reviewed. Chairman Borman asks if there are any comments or corrections to the minutes. Motion: Director O’Donoghue called for a motion to approve the organizational meeting minutes for January 8th, 2025. Vice-Chairman Brookins seconds the motion, and the motion carries.

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**Financials:** Friend: The computer charges $3500. are a flat fee that we have unlimited access for help, questions and any issues. We can change that to hourly if we like down the road. I know that Tammi has gotten familiar with the program now and we can look at what that would look like at the budget meeting at the end of the year. We can track how much we use him this year. We did have some issues with our excavator that ended up costing just over 5k. We tried to troubleshoot many things before having to call Peterson. They troubleshooted as well and found that the wiring harness was aged and rusted. It is fixed now and runs great. Regarding the revenue account, we are just over the halfway point for the bill that is due at the end of this month. The weather, I believe, played a role in the foot traffic that we normally see coming in to pay their bills as well as the mail in. The last couple weeks we will be very busy with the last-minute folks. We have given a grace period if the office is closed due to weather however, that would be a decision toward the end of the month.

Vice-Chairman Brookins: We have basically had 2 months to pay the bill. If we keep extending it, what is the purpose of having the due date. With the mail now being handled in Portland, we may need to go to postmarked by the 28th. I do have a question about the balance sheet regarding the “Reserve Fund” of $2.76. I figured that we would take the ending balance at the end of the year and transfer it to the reserve fund. Create a line item for solar project under the reserve fund and prior year carryover as well. Transfer the end-of-year figure into the carryover account.

The financial reports for January 2025 were reviewed. Chairman Borman called for a motion to approve the financial reports presented for January 2025. Vice-Chairman Brookins motions to approve the January 2025 financials, Director Naumes seconds the motion, and the motion carries.

**Delinquent Accounts:** Flanakin: There are only a couple that have paid. It will be much more next month.

**Administration:** Friend: We had a pretty dry spell after the storms around New Year’s. The snowpack was ice, so it held on but showed no accumulation for weeks. The reservoirs stopped seeing inflow and we were at a standstill storage and precipitation-wise. The most recent round of storms brought the snowpack back up above average and the reservoirs are seeing some gains again.

The southern reservoirs are at 52% of the full pool with 60,083 A/F. That is 90% of the average for this time of the year. These numbers are 16.890 a/f higher than this date last year.

The northern reservoirs are at 41% of the full pool with 9,725 a/f. That is 82% of the average for this time or the year and 1,225 a/f higher than this date last year.

RRVID’s Agate Lake is filling on streamflow from Antelope and Dry Creek and is 94% full. MID will not need to run streamflow through the joint system canal to help fill Agate this year. That makes it easier for us to do so, operationally. We will have more time to carry out our maintenance activities and repair jobs on the Joint system and the areas above the RRVID pipeline. We plan to run frost protection around March 15th as usual.

The snowpack is looking very promising. Howard Prairie has 43” of snow at 163% of the average for this date. Fourmile SNOTEL is showing 92” at 139% of the average. Billy Creek has 78” at 151% of the average. Fish Lake is at 40” with 119% of the historical average for this date. The forecast looks like a slightly colder and wetter than average trend for the next few weeks.

Our 2025 assessments are coming in steady. We do anticipate a lot of payments coming in over the next few weeks. With the weather hampering travel and postal work we feel a little behind. We just passed the halfway mark with $668,000 worth of 2025 assessment receivables. We did have to shut down the office for one day and for a few days, we had a 2-hour delay due to the snow and ice. It may be a good year to include a 5-business day grace period before applying late fees to accounts in March.

I was able to make it to Salem for the OWRRC Board meeting on January 23rd. There was a legislature reception that evening put together by OWRC that gave us a chance to have casual conversations with representatives and agency leaders about our projects, status, and goals for our Districts.

The new administration’s pause on federal grant and loan programs has slowed down some progress with our project funding while the agencies figure out what their directives are moving forward but it looks like we are still getting NRCS watershed plan reimbursements. We finalized the contract amendments with DOWL and EPA should be reimbursing us for the work Dowl has done so far. We went ahead and paid two of the four invoices recently so that our contractors are not left hanging because EPA has taken so long to work through our reimbursement requests.

We are keeping tabs on our solar project funding streams and working with OWRC and OWRC lobbyist The Ferguson Group to show that we have a good project that is fully funded and ready to be constructed a soon as possible.

**Transfers:** Friend: We have 5 transfer off patrons.

Chairman Borman: Do we have a motion to approve the transfer off for Norris, RRE Properties, Argueta, St. Mary’s School, Medford School District? Director O’Donoghue motions to approve the transfer off, Vice-Chairman Brookins seconds the motion, motion carries.

We have only one transfer on, Vickie Belknap. Do we have a motion to approve the transfer on for Vickie Belknap? Director O’Donoghue motions to approve the transfer off, Vice-Chairman Brookins seconds the motion, motion carries.

**Old Business**: Resolution 2025-03 is for the Bank signers update. Do we have a motion to approve the resolution 2025-03? Director O’Donoghue moved to approve the resolution, Director Naumes seconds and motion carries.

Resolution 2025-04 is for updating the financial policy to add a budget committee for the budget process. Director Naumes Motions to update the financial policy in regard to a budget committee. Director O’Donoghue will second the motion, motion carries.

**RBWUCI:** Chairman Borman: Do we have a motion for approval of the RBWUCI bill for December 2024? Director Naumes motions to approve the December 2024 RBWUCI bill, Director O’Donoghue seconds the motion, motion carries.

**Public Comment:**

**Adjourn:** 2:44 pm

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Matt Borman – Chairman Jack Friend – District Manager/Secretary